



ST. JUDE SCHOOL

2953 East 15th Avenue
Vancouver, BC V5M 2K7
604.434.1633 Fax: 604.434.8677
stjude@shawcable.com

February 10, 2011

Dear Parents,

Thank-you for your interest in St. Jude School.

St. Jude School has been in existence since 1955 and is under the authority of the Catholic Independent Schools of the Vancouver Archdiocese (CISVA). The school is operated by the Parish Education Committee, a mostly elected group of parents, of St. Jude Parish. We are a Class 1 Independent school following the curriculum set by the Ministry of Education of the Province of British Columbia. In addition, we integrate the Catholic Faith into our daily life with regular prayer and religious instruction. As a Catholic School, we consider parents as the primary educators and expect and value parent's active involvement in the life of the school. We strive to offer the highest quality of education and have specialist teachers for Physical Education, Music, French, Learning Assistance and Library. We have an optional String Orchestra program as well as an extensive extra-curricular program.

This package provides information about our school. In addition, all of the necessary forms to begin the registration process are enclosed. More information, including the Parent Handbook, is available on our web site at www.stjude.ca. If you need further information, the principal would be happy to answer any questions you may have and give you a tour of the school.

We have not yet set the tuition rates for the 2011/12 school year. We are awaiting guidelines for tuition which will be made available by the CISVA, our central authority, at the beginning of March. Below is the current rate of tuition. We anticipate rates to be slightly higher for next year in line with increases in the cost of living. We always aim to keep our tuition rates affordable for families.

2010/11	Parishioner	Non-Parishioner
One child	\$205.00	\$255.00
Two children	\$315.00	\$365.00
Three or more	\$350.00	\$400.00

Completed registration packages will be accepted at the school immediately. When you present the completed forms at the office, you will be given an interview time with the Principal and Pastor. It is best if both parents and child attend the interview. Applicants will be accepted in accordance with Catholic Independent Schools Vancouver Archdiocese (CISVA) Admissions Policy and be notified as soon as possible after the interview.

Once again, thank you for your interest in St. Jude School.

Sincerely,

Mr. Michael Perry
Principal



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SCHOOL PHILOSOPHY

As the Christian Community of St. Jude Parish, we are committed to the Catholic Education of the whole child as a unique gift from God. We believe in fostering the knowledge and wisdom of the Father's Creation by firstly deepening our own Faith, and then by imparting this Faith to our students. We strive to help the children develop a sense of responsibility and appreciation for themselves, their family and their community, witnessing to their Faith in all they do.

MISSION STATEMENT

Saint Jude School shares in the mission statement of the Catholic Independent Schools of the Vancouver Archdiocese. The Catholic School shares in the mission of the Church to proclaim and build the Kingdom of God. The Catholic School, as a community of faith, is committed to excellence in Catholicity and in all areas that promote the development of the whole child to his or her full potential. The Catholic School strives to develop Christian Leaders, responsible citizens, and lifelong learners.

CURRICULUM AND STUDENT PROGRAMS

St. Jude School follows the curriculum guidelines set out by the B.C. Ministry of Education and the Archdiocese of Vancouver. We are committed to seeing that the needs of all students are met. Instruction is provided in the following curricular areas: Religion, Language Arts, Social Studies, French, Fine Arts (Music, Art, Drama) Math, Science, Computers, Physical Education, and Health and Career Education. Field trips and outdoor education are offered within the curricular areas.

Our Learning Resource Centre, consisting of Learning Resource Teachers and Special Education Assistants, supports student learning.

Extra-curricular activities are also an important part of our school, providing opportunities for students to participate and develop skills in areas outside the regular school curriculum. These activities serve to build community and support the basic goals of our school.

ADMISSION POLICY

(ALL children must be re-registered every year.)

All schools in CISVA (Catholic Independent Schools of the Vancouver Archdioceses) have a process for admitting students. As part of this process, the Pastor and the Principal shall meet with each new family. From the interview and the information available to them the Pastor and the Principal will decide if the school can meet the needs of the student and if the family and student can meet the requirements of the school. In those cases when it is decided to accept the student, the family shall read and sign the Family Statement of Commitment prior to being accepted into the school. For purposes of this policy, "practicing Catholics" shall mean those individuals who are registered in a parish and attend Sunday Mass regularly.

Priorities for admission into elementary schools shall be:

1. Children presently enrolled in the school if they and their families meet the expectations of the school.
2. Siblings of children already in the school, whose families are practicing Catholics and active in the parish.
3. Children whose families are practicing Catholics and active in the parish.
4. Siblings of children already in the school, whose families are practicing Catholics and active in other parishes.



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5. Children whose families are practicing Catholics coming into the parish, who have been attending Catholic schools elsewhere.
6. Children whose parents are practicing Catholics and active in other parishes.
7. Children whose families are either not practicing Catholics or not active in their parishes.
8. Non-Catholics. Enrolment of more than 15 % non-Catholics in any grade requires the approval of the Board of Directors. Once accepted into the school, non-Catholics need meet only the criteria expected of other students to be re-admitted in subsequent years. Siblings of non-Catholics cannot be given priority over Catholics.

PARENT PARTICIPATION

Parents are encouraged to be actively involved in the various activities of the school. In order to keep tuition fees affordable for families, parents are required to work 50 hours per year to offset the operational costs of the school. A family unable to commit to the 50 hours may elect to pay a \$600.00 Non-Participation Fee (NPF), which is over and above the tuition fees. This option is to be indicated on the *Parents' Participation Form*.

Families that do not fulfill the requirements of participation will be assessed a penalty fee of up to \$800.00 for the school year. Upon registration, parents issue two cheques of \$400.00 each to be held by the school as a deposit. One cheque is to be dated February 1, 2012 and one is to be dated June 1, 2012. These cheques will not be cashed unless parents fail to meet their Parents' Participation commitment for the first half of the year and/or the second half of the year. Cheques will be returned or destroyed upon completion of hours each term.

TUITION INFORMATION

Tuition rates for 2011/12 will be made known in early March. See the table on page 1 for 2010/11 rates. The parish of St. Jude is responsible for the operation of the school through the Parish Education Committee. The parish supports the school financially through subsidies of the operating costs and by paying all capital costs. In this way, all parishioners support St. Jude School through their weekly contributions. This is the reason parishioners are given a special rate of tuition. In order to receive the special rate of tuition, the family must:

- be registered at St. Jude's
- regularly attend Mass for the Lord's Day
- be using the parish Sunday offering envelopes

Registration Fee: A non-refundable application/registration fee of \$50.00 for one child or \$75.00 for two or more children is to be submitted with application. This will, however, be refunded if the student is not accepted for admission.

Textbook, workbook and activity fee: A fee of \$75.00 per child is charged to defray the cost of the following items:

- CISVA (Catholic Independent Schools of the Vancouver Archdiocese) per student P.E. levy;
- individual workbooks used in various subjects for students to write in which cannot be passed along to the students in the next year;
- to subsidize activities which supplement various curriculum areas such as physical education
- to upgrade textbooks

Tuition Payment Terms: Payments are by Pre Authorized Debit (PAD) from your bank account. Please fill out the separate PAD form. Tuition amount will be debited from your account for ten payments the first of each month from August, 2011 to May, 2012.

Families that pay in full in advance will receive a 3% discount.

A fee of \$15.00 will be charged for dishonoured cheques.



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REGISTRATION PROCEDURES

(Please read the following information carefully. All forms in this package must be completed in full and should be returned within 7 days)

1. Registration forms completed and returned to office with registration fee.
2. Interview with Principal/Pastor scheduled.
3. Notification of acceptance in early March.
4. Acceptance package with additional forms completed and returned to office.

Required Documents for All New Students:

(Original documents must be presented at time of registration. These will be photocopied and all the originals will be returned.)

- Child's most recent report card (for students registering for Grades 1-7)
- Birth Certificate
- Baptismal Certificate
- Complete immunization records
- Landed Immigration Papers or Canadian Citizenship Certificate (If child was born outside of Canada)
- Complete Legal Residency of Parent/Legal Guardian – Form A (attached)
- Cheque for Registration Fee

Please Note: *Children entering Kindergarten must be five (5) years old by December 31st, 2011.
Registration of your child should not be considered acceptance into the school until
you have received our **Notice of Acceptance.***



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APPLICATION FOR REGISTRATION 2011-12		
STUDENT SURNAME:		
FULL ADDRESS:		
POSTAL CODE:	PHONE NUMBER:	
Legal First Name		
Legal Middle Name		
Usual Name (If different)		
Birthdate (D/M/Y)		
Place of Birth		
Male/Female		
Grade in 2011-12		
Citizenship		
Language Spoken at Home		
Child's Religion		
Church Baptized		
	<input type="checkbox"/> Baptism <input type="checkbox"/> Reconciliation <input type="checkbox"/> First Communion <input type="checkbox"/> Confirmation	
Parish Envelope No.	#	Parish Name:
School (Name & Address) last attended		Grade Completed
Father's Full Name:		
Religion		Email:
Citizenship	Occupation	
Employer		Bus. Phone:
Bus. Address		Cel:
Mother's Full Name:		
Religion		Email:
Citizenship	Occupation:	
Employer		Bus. Phone:
Bus. Address		Cel:

Anticipated future sibling's need for Kindergarten No Yes ___ 2012/2013 ___ 2013/2014 ___ 2014/2015

SIGNATURE _____ DATE: _____



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APPLICATION FOR REGISTRATION 2011 - 12

Child's Surname: _____

Family Doctor's Name:	Phone:
Family Dentist's Name:	Phone:

EMERGENCY CONTACT ABLE TO PICK UP CHILD IF ILL OR INJURED (in the case parents cannot be contacted)

Name:	Phone:
Address:	Relationship:
Name:	Phone:
Address:	Relationship:

EMERGENCY CONTACT (in case of civil & natural emergencies-should be a relative **outside the Province of BC**)

Name:	Phone:
Address:	Relationship:

MEDICAL PROBLEMS OR KNOWN ALLERGIES (if medication needed, indicate type)

Care Card Number:	
Medical Problems:	
Allergies:	
Hearing:	Vision:

I acknowledge that I have spoken to the above alternates who have accepted the responsibilities associated with being an emergency contact for my child(ren). I realize that in the event of a controlled student release, only the individuals authorized on this form will be able to claim my child (except medical or emergency personnel). Upon release of my child, a record shall be kept of the name of the authorized person the time of the release and expected destination.

Parent's or Legal Guardian's Signature: _____

1. I consent to having St. Jude School collect personal information that may include student identification information, birth certificate, legal guardianship, court orders if applicable, parents work numbers and e-mail addresses, behavioural, academic and health information, most recent report card, emergency contact name and number, doctor's name and number, dentist's name, BC Medical Care Card number and any similar information needed for registration. This information is required in order to register your child at this school and assist the school in making an informed decision as to your child's suitability and appropriate placement in the school. It will also allow the school to respond immediately to an emergency. For more information, the privacy manager for St. Jude School is Michael Perry and he may be reached at 604-434-1633.

2. I consent to having photographs and work samples of my child(ren) used by St. Jude School in a school yearbook, web site and newsletter.

Signature: _____ Date: _____

St. Jude School acknowledges that there will be no disclosure of personal information to unauthorized personnel or third parties who are not directly involved in school management or the care, supervision and instruction of your child/ren at this school, unless written authorization from a parent or legal guardian is provided.

Michael Perry

Title: Privacy Manager Phone: 604-434-1633



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LEGAL RESIDENCY OF PARENT: FORM A

To be completed and signed by a parent or legal (court-appointed) guardian. (If legal guardian, attach copy of court order appointing you as legal guardian.)

1. I am (please one):

- A Canadian citizen born in Canada (please attach copy of Birth Certificate)
- A Canadian citizen not born in Canada (please attach photocopy of Canadian Citizenship or Permanent Resident Card)
- A landed immigrant (attach photocopy of landed immigrant status paper).
- Lawfully admitted to Canada under one of the following documents (please mark the appropriate box below and attach photocopy of document):
 - Admission as a refugee claimant
 - A person claiming refugee status who has a letter of no objection
 - Student authorization (student visa) for two or more years (or issued for one year but anticipated to be renewed for one or more additional years)
 - Employment authorization (working permit) for two or more years (or issued for one year but anticipated to be renewed for one or more additional years).
 - A person carrying out official duties as a diplomatic or consular official (with foreign representative acceptance counter foil in his/her passport).

Other: Document description _____

(Must be cleared with Immigration Canada)

2. I am a resident of British Columbia (please one):

Yes: Residency Address: _____

No, I am not a resident of British Columbia.

3. Parent's/Legal Guardian's Name _____

Parent's/Legal Guardian's Signature _____

Date: _____